

The first meeting of June for the Denver City Council, Bremer County, Iowa was held on Monday June 7, 2021 at the Denver City Hall Council Chambers. Council Members present were Sean Hartman, Mark Richmann, Joel Wikner, Matt Wittenburg. Councilman Gavin Carman was absent. There were three people on ZOOM.

Mayor Diercks called the meeting to order at 7:02 p.m.

Motion Richmann, second Wittenburg to Approve the Agenda. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Hartman to approve the Minutes of May 17, 2021 Regular Meeting. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

There was no Public Forum.

Snyder & Associates Engineer Kelly Scott and Tim Wallace were on ZOOM to review Change Order #4 and the Final Pay Request for the South State Street Reconstruction Project. Change Order #4 adjusted Final Project Quantities that were over the Engineer's Estimate Quantities and that amounted to \$18,032.06. The Contractor exceeded the number of work days to complete the project by 20 Days and each day the Liquidated Damages are \$1,500. The Total Amount of Liquidated Damages is \$30,000. The net amount for Change Order #4 is a decrease in the final cost of the project of \$11,967.94. The Final Pay Request #10 and it includes release of the retainage is \$15,831.37. Mayor Diercks informed Kelly Scott and Tim Wallace that Kyle Wooldrik of 1010 South State Street is not happy with the topsoil that was brought in after street construction as it contains large rocks; he has bent mower blades; at this time, he has quit mowing behind the curb until something changes. Kelly Scott she will review the matter with the Iowa Department of Transportation.

Motion Richmann, second Wittenburg to postpone Agenda Item #8 Resolution No. 36-2021 Change Order #4 and #9 Resolution No. 37-2021 Pay Request #10 for the South State Street Reconstruction Project until the June 21, 2021 City Council Meeting. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Tyson Larson from Gworks was on ZOOM to discuss changes to the Original Agreement for Frontdesk and the new City Webpage. Mr. Larson explained that due to security concerns and ransomware Gworks will no longer allow its clients to use ACH Processing for utility bill payments. They want all their clients to use Frontdesk and the customer's bank account information would be in the Cloud and not on City's Computer System. Frontdesk uses E-Check instead of ACH and they charge \$0.25/transaction and Forte Software is the Cloud Based Security Software. Tyson provided the Council with other Cities in Iowa using Frontdesk with the three closes being Reinbeck, Fredericksburg and Hiawatha. Tyson will talk to the CEO to see if there is anything they can do about the transaction fee for a limited period and will bring it back to the June 21, 2021 City Council Meeting.

Motion Hartman, second Wikner to approve Resolution No. 38-2021 Change Order #1 for the Iowa Street Electric Distribution Conversion Project in the amount of \$52,558.43 for Midwest Utility Services LLC to install primary and secondary cable in the 600-700 Block of Washington Street. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Richmann to approve Resolution No. 39-2021 to Set Date for a Bid Letting and a Public Hearing to consider Plans and Specifications, Proposed Form of Contract and Estimate of Cost for

the Iowa Street Electric Distribution Conversion – Meter Cutover Project for the City of Denver, Iowa, Set Date for Bid Letting for Wednesday June 30, 2021 at 2:00 p.m. at the Denver City Hall Council Chambers and Set Date for a Public Hearing for Tuesday July 6, 2021 at 7:00 p.m. in the Denver City Hall City Council Chambers. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Richmann to approve the Bills Presented for Payment for June 7, 2021. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

**Bills Presented for Payment for June 7, 2021**

Aaron Adolphs	Utility Deposit Refund	\$ 250.00	UDR
ACES	Platinum TLC & Monthly Backup	\$ 893.25	General
AECOM	Engineering Services	\$ 7,682.08	RUT
Aero-Mod	Guard Rail	\$ 23.35	Sewer
AFLAC	Employee Insurance	\$ 579.66	All Funds
Alyssa Laube	Utility Deposit Refund	\$ 250.00	UDR
Austin Rasmussen	Mileage	\$ 582.40	General
Baker & Taylor	Books	\$ 478.85	Library
Black Hawk Waste	May Garbage	\$ 8,577.50	General
Book Farm, LLC	Books	\$ 23.94	Library
Bound Tree	Amb-Patient Care	\$ 503.94	General
Brad Buhrow	Rebate	\$ 275.00	Electric
Brent Platte	Dental Reimbursement	\$ 666.90	General
Brett McMahon	Cemetery Maintenance	\$ 1,750.00	Cemetery
Brothers Market	Utility Refund & Supplies	\$ 3,055.66	All Funds
Cenage Learning	Books	\$ 64.07	Library
Center Point Large Print	Books	\$ 44.34	Library
City Laundering	Mat Rental/	\$ 196.33	General
Crescent Electric	Electric Material	\$ 83.46	Electric
Crexendo	Telephone	\$ 356.48	All Funds
Crystal Heating, Plumbing & Exc.	Water Meter at 739 S. State Street	\$ 232.35	Sewer
D&K Products	Ball Field Chalk	\$ 364.00	Parks
Davis Farm & Auto	Vehicle Maintenance	\$ 58.26	RUT
Demco	Misc. Supplies	\$ 212.25	Library
Denver Forum	Publications	\$ 936.15	General
Denver Postmaster	May Billing & Stamps	\$ 229.42	Elec/Gen
Denver Underground & Grading Inc.	Curb & Gutter Remove & Replacement	\$ 8,908.40	RUT/Water
DGR Engineering	Iowa Street	\$ 4,874.40	RUT
Dillon Law	Attorney Fees	\$ 105.20	General
DNR	Certificates & Licenses	\$ 240.00	Water/Sewer
EFTPS	FICA Withholding	\$ 16,122.37	All Funds
Electronic Engineering	Fire Dept. Radio Repairs	\$ 160.00	General
EMSLRC	Amb – Education	\$ 40.00	General

Eurofins	Water & Wastewater Analysis	\$ 1,024.75	Water/Sewer
Farmers Win	Fuel & Barrel Lease	\$ 2,529.61	General
G&W Electric	H-Structure	\$ 42,388.00	Electric
Grainger	Sewer Materials	\$ 405.92	Sewer
H&H Screen Printing	BB T-Shirts Park & Rec.	\$ 1,666.50	Parks
Health Equity	HRA & HSA	\$ 2,742.54	All Funds
Heath Consultants	Electric Materials	\$ 4,905.16	Electric
Hero 24/7	Ambulance Jackets	\$ 770.00	General
ICMA-RC	Retirement Contributions	\$ 1,500.00	Electric
Ingram	Books	\$ 322.10	Library
Iowa Dept of Public Safety	Annual Fee	\$ 1,200.00	General
Iowa Division of Criminal Investigation	Criminal History Records Check	\$ 15.00	Electric
Iowa Firefighters Association	Member Dues	\$ 286.00	General
Iowa Law Enforcement Academy	Training	\$ 50.00	General
Iowa One-Call	Locates	\$ 32.40	Electric
Iowa Sports Center	Baseball Uniforms	\$ 524.02	Parks
Iowa Sports Supply	Baseball Equipment	\$ 1,468.50	Parks
Iowa Utilities Board	Assessments	\$ 2,448.71	Electric
IPERS	Retirement Contributions	\$ 8,039.75	All Funds
Irby	Iowa Street Materials	\$ 1,005.00	Electric
IWS	Curb Cut	\$ 350.00	RUT
Jeff Lund	Community Center Deposit Refund	\$ 75.00	CCR
Jo Thedens	Community Center Deposit Refund	\$ 75.00	CCR
Katie & Nathan Benson	Utility Deposit Refund	\$ 150.00	UDR
Kiesler Police Supply	Police Ammunition	\$ 576.70	General
Klocke's Emergency Vehicles	Amb Vehicle Equipment	\$ 221.99	General
Kluesner Construction	Street Maintenance-Crack Filling	\$ 9,885.20	RUT
Krivachek Janitorial	Brooms	\$ 357.79	RUT
Kwik Star	Amb & Fire – Gas	\$ 388.91	General
Larry Farley	Mileage	\$ 49.28	Sewer
Larry Zars	Dental Reimbursement	\$ 470.00	General
LTD Broadband	Internet – Sewer Plant	\$ 65.00	Sewer
Mark Milder	Community Center Deposit Refund	\$ 75.00	CCR
Meinert Management	Utility Deposit Refund	\$ 150.00	UDR
MEAN	Wholesale Power	\$ 82,043.81	Electric
Mercy One	Amb-Patient Care	\$ 85.52	General
MicroMarketing	Audio & Videos	\$ 287.30	Library
Midamerican Energy	Gas/Electric	\$ 1,976.50	All Funds
Midwest Safety Counselors	Sensors	\$ 261.18	General
P&K Midwest	Mower Repair	\$ 279.81	Parks
Pam Wolter	Seed Ball Supplies	\$ 20.53	Library
Pat Giesler	Community Center Deposit Refund	\$ 75.00	CCR
Perfection Learning	Enrich Iowa	\$ 454.57	Library

Petty Cash	P&R Umpires	\$ 1,680.00	Parks
Premier Technology	Technology	\$ 623.00	Library
Robert Platte	Shelter Reservation Cancellation	\$ 25.00	Parks
Sandry Fire Supply	Fire – Maintenance	\$ 276.68	General
Shelley Herbst	Community Center Deposit Refund	\$ 75.00	CCR
Shield Technology Corp	Shieldware	\$ 240.00	General
Spencer Streblow	Reimb. Travel for Training	\$ 384.82	Electric
Star Equipment	Auger Bit Rental for Tree Planting	\$ 32.00	General
Storey Kenworthy	Office Supplies	\$ 1,851.80	Library/General
Superior Welding	Oxygen-Ambulance	\$ 54.47	General
Tammy Maitland	Community Center Deposit Refund	\$ 75.00	CCR
Teddy Widdle	Community Center Deposit Refund	\$ 75.00	CCR
Terri Huber	Community Center Deposit Refund	\$ 75.00	CCR
Terry-Durnin	Electric Materials	\$ 17,697.42	Electric
The Hartford	Employee Life & Disability	\$ 315.05	All Funds
Tiedt Nursery	Trees	\$ 7,400.00	General
Treasurer State of Iowa	Iowa Withholding Tax	\$ 2,725.00	All Funds
Treasurer State of Iowa	Sales Tax Reimbursement	\$ 3,066.00	Elec/Sew
Treasurer State of Iowa	Water Excise Tax	\$ 1,049.00	Water
Unity Point	Employee Physical	\$ 158.00	RUT
US Cellular	Cell Phones	\$ 483.94	Gen/Sew
Verizon	Car Computer	\$ 160.04	General
Visa	Library Programming Supplies	\$ 188.99	Library
Wages-Variou s Persons	May Wages	\$ 46,981.90	All Funds
Waverly Newspaper	Help Wanted Ad	\$ 167.11	General
Waverly Utilities	H-Structure Labor & Equipment	\$ 19,871.93	Electric
Wellmark	Health Insurance	\$ 6,378.41	All Funds
Wesco	Electric Materials	\$ 19,878.41	Electric
		<b>Total</b>	<b>\$ 362,507.03</b>

**PG.2214**

City Administrator Larry Farley provided the City Council with Protocol for How to Handle Power Outages with names and telephone numbers, Protocol for How to Handle Electrical Issues for City Facilities with names and telephone numbers and a List of Work Items of who will be doing the various types of tasks related to the Electric Department.

Motion Richmann, second Hartman to appoint Mayor Diercks, Councilman Wikner and Councilman Wittenburg, City Administrator Larry Farley to the Denver Municipal Electric Apprenticeship Committee to oversee the Electric Apprentice Program. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Richmann, second Wikner to approve the Offer of Employment for Wayne (Andy) Anderson for Part-Time Journeyman with the rate of pay to be \$42.00/Hour with a two-hour minimum. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Richmann, second Wittenburg to approve Resolution No. 40-2021 Authorizing Fixes Salaries for City Employees for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wittenburg, second Hartman to approve Resolution No. 41-2021 Compensation Package for City Clerk/Administrator. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Richmann to approve Resolution No. 42-2021 to Remove Delinquent Accounts from the Gworks Utility Billing System. ROLL CALL VOTE: AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The City Council directed that No Public Measures will be included on the Regular City Election to be held on November 2, 2021.

Motion Richmann, second Wikner to approve changing the July 5, 2021 City Council Meeting to Tuesday July 6, 2021 at 7:00 p.m. in Observance of the Independence Day Holiday and to change the September 6, 2021 City Council Meeting to Tuesday September 7, 2021 at 7:00 p.m. in Observance of Labor Day Holiday. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

In Other Business Councilman Hartman thanked Tyler Kroeze communicating information related to the Power Outage on June 4, 2021.

Motion Hartman, second Richmann to adjourn. AYES: Hartman, Richmann, Wikner, Wittenburg. NAYS: None. The City Council Meeting adjourned at 9:40 p.m.

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Rod Diercks, Mayor

ATTEST:

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Larry Farley, City Clerk/Admin.