

The second meeting of June for the Denver City Council, Bremer County, Iowa was held on Monday June 21, 2021 at the Denver City Hall Council Chambers. Council Members present were Gavin Carman, Sean Hartman, Mark Richmann, Joel Wikner, Matt Wittenburg. Councilman Gavin Carman was on ZOOM. There were two people present and one more person on ZOOM.

Mayor Diercks called the meeting to order at 7:00 p.m.

Motion Richmann, second Wikner to Approve the Agenda. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Richmann to approve the Minutes of June 7, 2021 Regular Meeting. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

There was no Public Forum.

Motion Richmann, second Wittenburg to approve Resolution No. 36-2021 Change Order #4 for the South State Street Reconstruction Project, an Increase of \$18,032.06 for Adjusted Final Project Quantities and a Deduction in the of \$30,000 Liquidated Damages (\$1,500/Day) for the contractor needing 20 additional work days to complete the project. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Richmann to approve Resolution No. 37-2021 Pay Request #10 in the amount of \$15,831.37 and Acceptance of the work completed on the South State Street Reconstruction Project. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The Council requested that Public Works Employees mow the weeds in front of Kyle Wooldrik of 1010 South State Street then, remove the dirt brought during the street project and replace with topsoil and re-seed this Fall.

Tyson Larson from Gworks was on Zoom to update the Council that NAACHA will be discontinuing ACH for utility payments and E-Check will replace ACH. Using E-Check instead of ACH also improves security of utility customer's bank account information

Motion Hartman, second Wittenburg to keep moving forward with Gworks to release Frontdesk and the new Webpage in of July 2021. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

City Administrator Larry Farley reviewed sixteen separate electric projects, reviewed the Iowa Street Electric Distribution Conversion Project Pre-Construction Meeting Minutes. Midwest Utility Services LLC plans on beginning the project around August 1, 2021. Larry Zars Last Day of Employment with the City of Denver will be July 6, 2021 and his Retirement Open House is scheduled for July 2, 2021 between 2:00 p.m. to 4:00 p.m. in the Community Room. Electric Line Worker Apprentice Spencer Streblov resigned his position effective July 1, 2021. Larry Farley reviewed the Help Wanted Ad with the Council for a Journeyman Lineman and an Apprentice Lineman. Reviewed Protocol how to handle Electric Department related questions from employees, contractors and suppliers.

Motion Carman, second Hartman to accept Electric Line Worker Apprentice Lineman Spencer Streblov Resignation effective July 1, 2021. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Carman, second Hartman to approve the Journeyman Lineman Position Announcement with changes discussed. The Journeyman Lineman Position Will Remain Open until Filled. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The Council will hold off on advertising for an Apprentice Lineman until the Journeyman Lineman Position is filled.

Motion Richmann, second Wikner to approve Resolution No. 43-2021 USIC Proposal to Provide Underground Utility Locating Services to the City of Denver. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The City Council discussed the Personnel Committee Recommendation on how On-Call Hours are handled, beginning and Ending Period for being On-Call and Compensation for being On-Call.

Motion Carman, second Hartman to approve compensation of \$1.00/Hour for actual hours On-Call, for the week Public Works Employees are On-Call until the Public Works Department are fully staffed; prepare a document that explains this to each Public Works Employee; have it signed by each employee and signed by the Mayor and City Administrator with the effective date of July 1, 2021. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Carman, second Hartman to approve Resolution No. 44-2021 Agreeing to Become a Member of the Fiscal Year 2022 INRCOG Safety Program with the cost being \$1,850. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Richmann, second Wittenburg to approve Resolution No. 45-2021 approving the City Investment Policy for the City of Denver. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wittenburg, second Hartman to approve Resolution No. 46-2021 approving the City Fiscal Policy for the City of Denver. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The City Council reviewed the pledged Public Funds Log he received from the Denver Savings Bank that provides the dollar amount of Pledged Securities compared to the amount of Public Funds on deposit. Reviewed the amount of Bond Coverage on Elected Officials and City Employees. Reviewed all the City of Denver Bank Accounts, Deposit Agreements and Signature Sheet for signing authority to sign checks issued from the City of Denver Checking Account. Larry Farley also reviewed with the City Council the Cybersolutions Declaration Page and the Limits of Liability provided by EMC Insurance under the City Insurance Policy.

Motion Richmann, second Wikner to approve Appropriation Transfer Between Funds. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Richmann to approve Rates and Charges for Fiscal Year 2022. The New Rate Sheet is effective July 1, 2021. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Richmann to approve a Class C Beer Permit and a Class B Wine Permit for RJGRX, Inc. d/b/a Denver Drug. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

There was no Other Business.

Motion Richmann, second Wikner to adjourn. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None. The City Council Meeting adjourned at 9:13 p.m.

Revenues for the Month of May 2021

General Fund	\$187,888.72
Library Savings Fund	\$ 65,216.38
Road Use Fund	\$ 18,157.90
Local Option Sales Tax	\$ 17,852.24
Tax Increment Financing Fund	\$ 7,750.48
Debt Service Fund	\$ 7,187.28
Capital Project Fund	\$ 0.00
Permanent Fund	\$ 245.45
Water Utility Fund	\$ 17,853.09
Sanitary Sewer Fund	\$ 42,477.54
Electric Utility Fund	\$111,178.17
Electric Utility Deposit Fund	\$ 809.14
Storm Water Utility Fund	<u>\$ 2,330.03</u>
Total	\$478,946.42

Expenditures for the Month of May 2021

General Fund	\$134,395.34
Library Savings Fund	\$ 0.00
Road Use Fund	\$ 24,550.51
Local Option Sales Tax	\$ 0.00
Tax Increment Financing Fund	\$ 0.00
Debt Service Fund	\$ 0.00
Permanent Fund	\$ 0.00
Water Utility Fund	\$ 8,695.88
Sanitary Sewer Fund	\$ 11,602.54
Electric Utility Fund	\$238,002.62
Electric Utility Deposit Fund	\$ 1,050.00
Storm Water Utility Fund	<u>\$ 3.00</u>
Total	\$418,299.89

Rod Diercks, Mayor

ATTEST:

Larry Farley, City Clerk/Admin.