

The first meeting of February for the Denver City Council, Bremer County, Iowa was held on Monday February 1, 2021 at the Denver City Hall Council Chambers. Council Members present were Gavin Carman, Sean Hartman, Mark Richmann, Joel Wikner and Matt Wittenburg. Councilman Carman was on Zoom. There were two people in attendance.

Mayor Diercks called the meeting to order at 7:00 p.m.

Motion Richmann, second Hartman to Approve the Agenda. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Richmann to approve the minutes of January 18, 2021 Regular Meeting. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

There was no Public Forum.

Marv Kramer representing the Denver Lions Club updated the City Council on their plans to replace the Prestien Park Shelter Roof this Summer and will be submitting pricing for materials to the Council. The Denver Lions Club has a Leo Program for high school students, LEO stands for Leadership Experience and Opportunity. There are presently thirty high school students in the LEO Program and they have active in the community with a Food Drive and a Coat Drive where they received and distributed over 250 new or slightly used coats. Mr. Kramer is asking the Council to consider having a LEO who would be an upperclassman to be an Honorary City Council Member that could begin serving in July. Mr. Kramer felt is the Council could give the Lions an answer by March that would be enough time for the LEOs to vote on who should represent them as an Honorary City Council Member.

Motion Hartman, second Wittenburg to approve the Bills Presented for Payment for February 1, 2021. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Bills Presented for Payment for February 1, 2021

ACCO	Chlorine	\$	360.00	Water
Aces	Platinum TLC & Backup	\$	893.25	General
AECOM	Engineering Services	\$	8,908.46	RUT
AERO-MOD	Sewer Materials	\$	2,028.93	Sewer
Aflac	Employee Insurance	\$	837.99	All Funds
Amber Heller	Office Supplies	\$	379.79	Amb
Automatic Systems	Sewer Materials	\$	1,160.00	Sewer
B&G Sales	Recycle Bins	\$	3,286.50	General
Baker & Taylor	Books	\$	107.75	Library
Barnes & Noble	Books	\$	206.69	Library
Biblionox	Technology	\$	1,500.00	Library
Black Hawk County E911	Fire-Radio Access Fees	\$	168.96	General
Black Hawk Waste	Jan Garbage	\$	9,010.75	General
Bound Tree	Patient Care	\$	217.94	Amb
Bremer County Bldg. & Zoning	Quarterly Fees, BOA Meetings	\$	920.00	General
Bremer County Recorder	Iowa St. Perm. Easement	\$	714.00	RUT
Brothers Market	Misc. Supplies, Jan UB Refund	\$	3,030.73	All Funds

BW Contractors	Unload Motor	\$	493.50	Sewer
Carol Jane Schneider	Permanent Easement	\$	1,894.20	RUT
Carrie Jones	Misc. Supplies	\$	55.45	Library
Cenage	Books	\$	65.07	Library
Center Point Large Print	Books	\$	72.05	Library
City Laundering	Mats	\$	267.15	General
CJ Cooper	Drug Test	\$	35.00	Electric
Cody Markey	Permanent Easement	\$	861.30	RUT
Crexendo	Telephone	\$	346.71	All Funds
Davis Farm & Auto	Auto Repair	\$	8,785.50	Gen/RUT
Deb Manross	Slot Punch	\$	37.44	General
Denver Forum	Nov & Dec Publications	\$	1,774.73	General
Denver Insurance Agency	Police Car Ins	\$	305.00	General
Denver Postmaster	Jan Billing & Stamps	\$	549.64	Electric
Denver Savings Bank	Safe Deposit Box Fee	\$	80.00	All Funds
Denver Underground	Haul Snow	\$	100.00	RUT
Diamond Lake Book Co	Books	\$	131.67	Library
EFTPS	FICA Withholding	\$	17,652.00	All Funds
Engineered Operation	Sewer Materials	\$	668.40	Sewer
Enviro-Care	Sewer Materials	\$	1,874.42	Sewer
Eurofins	Water Analysis	\$	939.25	Wat/Sew
Gall's	Uniforms	\$	249.44	General
Gary Everding	Uniforms	\$	113.19	General
Hawkeye Alarm	Alarm Maintenance	\$	550.00	General
Hawkins	Sewer Materials	\$	2,542.67	Sewer
Health Equity	HSA & HRA Contributions	\$	4,167.67	Wat/Sew/Elec
Home Depot	Raccoon Trap & Water Materials	\$	594.91	General/Water
ICMA	Retirement Contribution	\$	2,250.00	Wat/Sew/Elec
Ingram	Books	\$	144.63	Library
Iowa Division of Criminal Invest	2 Criminal History	\$	30.00	Electric
Iowa Library Association	Membership Dues	\$	90.00	Library
Iowa One Call	Nov & Dec Locates	\$	29.70	Electric
Iowa Payroll W/H	January 1, 15, 29 Pay Dates	\$	3,281.00	All Funds
Iowa Prison Industries	Signs	\$	832.40	RUT
IPERS	Retirement Contribution	\$	12,587.62	All Funds
Irby	Electronic Material	\$	6,199.00	Electric
Itron	Remote Meter Reading Equipment	\$	225.00	Electric
Kathleen Griese	Permanent Easement	\$	1,064.70	RUT
Kiesler Police Supply	Ammo	\$	158.04	General
Kirkwood	Training	\$	7.00	Amb
Kwik Star	Amb & Fire-Gas	\$	237.96	General
Larry Farley	Mileage	\$	88.02	Gen/Sew
LTD Broadband	Internet-Sewer	\$	65.00	Sewer

Mark Sawyer	Utility Deposit Refund	\$	6.11	UDR
Matt Parrott	Office Supplies	\$	545.96	General
MEAN	Wholesale	\$	95,788.30	Electric
Menards	Shop Materials-Sewer Materials	\$	215.90	Sew/RUT
Mercy One	Patient Care	\$	39.64	Amb
MicroMarketing	Videos/Books	\$	356.52	Library
Midamerican Energy	Electric/Gas	\$	1,085.89	Sew/Wat
Midwest Municipal Trans	MMTG Dues	\$	278.00	Electric
Mike Hayes	Permanent Easement	\$	1,755.95	Electric
Morgan Stone	Utility Deposit Refund	\$	5.59	UDR
Municipal Pipe Tool	Clean Sanitary Sewer	\$	1,211.25	Sewer
Nagle Signs	Modem Upgrade	\$	906.48	General
Oriental Trading	Programming	\$	130.51	Library
PCC	December Billing	\$	948.73	Amb
Premier Technology	Technology	\$	60.00	Library
Rack'em Up	Uniforms	\$	368.00	Fire
Ray's Blinds	Blind Repair	\$	80.00	General
Resco	Electric Material-Transformers	\$	7,825.00	Electric
Ryan Extermination	Pest Control	\$	65.00	General
Steven Fuller	Education	\$	50.00	Amb
Superior Welding	Oxygen	\$	143.92	Amb
Teresa Diercks	Mileage	\$	16.80	Amb
The Hartford	Employee Life & Disability	\$	303.77	All Funds
Treasurer State of Iowa	Sales Tax Reimbursement	\$	3,524.00	Sew/Elec
Treasurer State of Iowa	Water Excise Tax	\$	1,046.00	Water
UMB Bank	G.O. Bond Administration Fees	\$	500.00	St. Street Int
US Cellular	Telephone	\$	489.92	All Funds
USA Blue Book	Sewer Materials	\$	416.07	Sewer
Verizon	Car Computer	\$	160.04	General
Visa	Videos/Computer Equipment	\$	228.98	Lib/Amb
Wages-Variou s Persons	January 1, 15, 29, 2021 Pay Dates	\$	60,169.14	All Funds
Waverly Newspaper	Ads	\$	167.12	General
Waverly Utilities	Quarterly Fees	-		Electric
Wellmark	Employee Health Insurance	\$	7,105.74	All Funds
Westrum Leak	Water Leak Detection	\$	692.50	RUT
	Total	\$	292,915.00	

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Motion Carman, second Richmann to approve the First Reading of Ordinance No. 1-2021 Repealing the Entire Existing Chapter 10.51 Titled Golf Cart and Utility Trail Vehicles and Replacing it with a New Ordinance Entitled Golf Carts of the Denver City Code in the City of Denver, Iowa. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Wittenburg to approve the First Reading of Ordinance No. 2-2021 Creating a New Chapter 10.55 Titled Utility Terrain Vehicles (UTV) of the Denver City Code in the City of Denver, Iowa. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Larry Farley updated the Council on the Lease Agreement with Butler-Bremer Communications to Construct a Control Building at Diercks Park. It would be a 20 Year Lease Agreement and it requires the City to hold a Public Hearing before the Lease agreement could be approved.

Motion Wittenburg, second Wikner to approve Resolution No. 4-2021 to Submit Phase II of the State Street Asphalt Overlay Project to the INRCOG RTA Board for consideration to be included in the Five-Year Plan with the Engineer's Planning Cost Estimate of 4398,930. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Richmann to approve Resolution No. 5-2021 Awarding Contract to Rachelle K. Thompson C.P.A. to perform the Annual Financial Exam for Fiscal Year 2021 in the amount of \$6,610. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Richmann, second Hartman to approve Resolution No. 6-2021 Designating Public Areas and Restricted Areas for all City Buildings and Facilities. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Wikner to approve Resolution No., 7-2021 City Policy for Open Records Requests. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The Council discussed the gWorks proposal for Frontdesk Software and updating the City's Webpage and decided to wait until after the City Budget for FY 2022 is approved.

Motion Carman, second Richmann to approve an Offer of Employment for the Electric Line Worker Full-Time Position to Spencer Streblow to start at \$20.00/Hour. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Wittenburg to Set Spring Clean-Up Day on April 24, 2021. Between 8:00 a.m. and Noon. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Wittenburg to approve a Class C Beer Permit for Kwik Trip d/b/a Kwik Star #710. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The Council discussed the FY 2022 City Budget. Councilman Wikner has commitments from the City of Janesville and the City of Readlyn for \$5,000 each to share the purchase of a \$20,000 Water Valve Turning Machine. The Council discussed reducing the Library Budget by \$14,345 and moving the Janitor's wages to the City Hall side of the General Fund Budget. The Council would consider restoring the Library Budget reduction in next year's budget once the Library restores normal hours and programming. The Council reviewed the Notice of Public Hearing for the Proposed Maximum Property Tax Levy in the amount of 5%, that generates \$435,451 from property taxes as compared to FY 2020 that generated \$414,696.

Motion Wikner, second Richmann to approve Resolution No. 8-2021 Setting Date for a Public Hearing on February 16, 2021 at 7:00 p.m. to Consider Adopting Proposed Property Tax Levy for Fiscal Year 2022. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

In Other Business Councilman Carman asked when Prestien Drive would be resurfaced. The Council felt after the new High School Building Project is completed Prestien Drive should be re-surfaced. Councilman Hartman felt the City should apply to purchase a front mount broom for the skidloader from the Bremer County Community Foundation Grant request. Councilman Richmann asked if the snow pile at the intersection Forrest Ave. and State Street could be removed.

Motion Wikner, second Richmann to adjourn. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None. The City Council Meeting adjourned at 8:55 p.m.

Rod Diercks, Mayor

ATTEST:

Larry Farley, City Clerk/Admin.

