

The second meeting of February for the Denver City Council, Bremer County, Iowa was held on Monday February 3, 2020 at the Denver City Hall Council Chambers. Council Members present were Gavin Carman, Sean Hartman, Mark Richmann, Joel Wikner, Matt Wittenburg. There were two people in attendance.

Mayor Diercks called the meeting to order at 7:00 p.m.

Motion Richmann, Carman to Approve the Agenda. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Richmann, second Wittenburg to approve the Minutes of January 20, 2020 City Council Meeting. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

There was no Public Forum.

Head Librarian Kelly Platte would like approval to prepare grant applications for installing a permanent Overhead Projector in the Community Room. A grant would be submitted to the Northeast Iowa Community Foundation. Councilman Richmann suggested looking into a big screen television as another possibility.

Motion Richmann, second Wikner to approve Denver Public Library to submit grant applications for an Overhead Projector and installation in an amount not to exceed \$5,000. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Hartman to approve an Engineering Services Agreement with AECOM for Iowa Street Phase I Public Involvement Services in the amount of \$14,800 and when authorized Phase II \$90,100. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

AECOM Engineer Larry Wiele presented a Cost Estimate for Phase II State Street Overlay Project that will start where Phase I ends at Prestien Drive to the South Side of the State Street Bridge. The City of Denver plans to submit to INRCOG a Surface Transportation Block Grant (STBG) in the amount of \$308,400 which is 80% of the he estimated Total Project Cost is \$385,530. The project will be 4 tenths of a mile and consist of Hot Mix Asphalt Milling and Resurfacing and requested to be programmed for FY 2024

Motion Carman, second Wittenburg to approve Resolution No. 4-2020 Approval to Submit Phase II of the State Street Overlay Project to the INRCOG RTA Board for consideration in the amount of \$308,400 to be included in the Five-Year Plan. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Richmann to approve the Bills Presented for Payment for February 3, 2020. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

**Bills Presented for Payment for February 3, 2020**

Wages-Variou Persons	1/2/20 - 1/16/20 - 1/31/20	\$	57,466.63	All Funds
F.I.C.A.	Withholding Taxes	\$	18,578.78	All Funds
ICMA Retirement Corp	Retirement Contribution	\$	900.24	Electric

IPERS	Retirement Contribution	\$ 12,046.78	All Funds
Iowa Treasurer	Sales Tax Reimbursement	\$ 3,211.00	All Funds
Iowa Treasurer	Withholding Tax	\$ 3,351.00	All Funds
Aflac	Employee Insurance	\$ 809.82	All Funds
Health Equity	HSA Contributions	\$ 3,900.62	All Funds
Iowa Treasurer	Water Excise Tax	\$ 1,000.00	Water
ACCO	Chlorine	\$ 215.00	Water
ACES	Backup	\$ 194.75	General
AECOM	Engineering Services	\$ 797.88	RUT
Aero-Mod	Sewer Materials	\$ 145.51	Sewer
Ahlers Cooney	Attorney Services	\$ 352.50	General
Baker & Taylor	Books	\$ 354.36	Library
Barnes & Noble	Books	\$ 91.93	Library
Biblionox	Technology	\$ 1,700.00	Library
Black Hawk County EMS Assn	Amb-Membership Dues	\$ 50.00	General
Black Hawk County E911	Fire-Quarterly Fee	\$ 154.03	General
Black Hawk Waste	Garbage	\$ 8,690.10	General
BMC	Concrete Sand	\$ 491.86	RUT
Bookin-Nosbisch, Tyler	Utility Deposit Refund	\$ 250.00	UDR
Boundtree	Amb-Patient Care	\$ 872.75	General
Brothers Market	Misc. Supplies	\$ 140.92	RUT
Brothers Market	Utility Bill Refund	\$ 2,552.27	El/Wa/Sw
Burke, Jenny	Overpayment UB	\$ 7.00	Electric
Cenage	Books	\$ 42.68	Library
Center Point Large Print	Books	\$ 44.34	Library
Century Link	Telephone	\$ 60.41	Library
City Laundering	Mats	\$ 257.23	All Funds
CJ Cooper	Drug Test	\$ 35.00	Electric
CMT	Road Testing	\$ 608.50	RUT
Davik's Auto Body	Replace Taillight on 1997 GMC Pickup	\$ 96.00	RUT
Davis Farm & Auto	Auto Repair	\$ 4,493.72	RUT
Demco	Misc. Supplies	\$ 143.35	Library
Denver Postmaster	January Bills and Stamps	\$ 599.60	Electric
Dillon Law	Attorney Services	\$ 319.40	General
DGR Engineering	Water Tower Painting	\$ 252.00	Water
Don's Truck Sales	Snow Plow Cutting Edges	\$ 668.99	RUT
Eurofins	Water Analysis	\$ 749.25	Wat/Sew
Forum	Legal Publications	\$ 594.34	General
Fuller, Steve	Amb. Cardiac Life Support Recert	\$ 50.00	General
The Hartford	Employee Disability/Life	\$ 501.28	All Funds
Ingram	Books	\$ 435.09	Library
Iowa Library Assn.	Dues	\$ 90.00	Library
Iowa Sports Center	Baseball Hats	\$ 560.00	General

K. Cunningham Const. Co. Inc.	Pay Request #8 S. State Street Project	\$ 30,091.90	RUT
Keltek	Car Computer	\$ 9,345.90	General
Kirkwood Community College	Wastewater Training	\$ 400.00	Sewer
Kwik Star	Gas	\$ 187.94	RUT
Lang, Bob	Community Room Refund	\$ 75.00	CCR
Matt Parrott	Office Supplies	\$ 142.32	Library
McMaster-Carr	Snow Plow Parts	\$ 381.51	RUT
MEAN	Wholesale Electric	\$ 92,271.65	Electric
Menards	Sewer Materials	\$ 258.09	Sewer
Mercy-One	Amb - Patient Care	\$ 32.47	General
Metering & Technology	Water Materials	\$ 3,512.69	Water
Micro Marketing	DVD's and Books	\$ 251.43	Library
Midamerican Energy	Electric/Gas	\$ 2,437.52	All Funds
Midwest Municipal	MMTG Dues	\$ 278.00	Electric
Mittera	Newsletter	\$ 189.00	General
Network Service Billing	Telephone	\$ 20.65	Library
Oriental Trading	Enrich IA	\$ 53.62	Library
PCC	Ambulance-December Billing	\$ 567.79	General
Potter, Lyle	Programming	\$ 40.00	Library
Premier Technology	Technology	\$ 60.00	Library
Region 1 AWWA	Region 1 Water Operator's Meeting	\$ 25.00	Water
Roeding, Hannah	Community Room Refund	\$ 75.00	CCR
Roling Ford	Auto Repair	\$ 2,332.22	General
Sandee's	Misc. Supplies	\$ 10.35	Library
Seegers, Linsey	Community Room Refund	\$ 75.00	CCR
Snyder & Associates	Engineering Services	\$ 20,540.76	RUT
Superior Welding	Amb-Oxygen	\$ 48.43	General
Tatroe Trenching	Trenching along S. State Street	\$ 6,855.00	Electric
Teague, Kimberly	Utility Deposit Refund	\$ 157.41	UDR
Teig, Nick	Cabinet	\$ 156.24	Library
USA Blue Book	Sewer Materials	\$ 322.51	Sewer
US Cellular	Cell Phones	\$ 357.71	Gen/Sew
Verizon	Car Computer	\$ 80.08	General
Water Environment Federation	Annual Membership Fee	\$ 95.00	Sewer
Waverly Utilities	Quarterly Dues	\$ 1,000.00	Electric
Wellmark BCBS	Employee Insurance	\$ 7,116.15	All Funds
Zars, Larry	Training	\$ 405.87	Electric
		\$ 309,177.12	

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Motion Richmann, second Hartman to approve the Second Reading of Ordinance No. 1-2020 to Regulate the Placement of On-Site Storage Containers. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Wikner, second Hartman to approve the Third & Final Reading of Ordinance No. 1-2020 to Regulate the Placement of On-Site Storage Containers. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Wikner to approve Resolution No. 5-2020 for Pay Request #8 for Work Completed on South State Street Reconstruction Project in the amount of \$30,091.90. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Carman, second Richmann to approve Resolution No. 6-2020 Facilities Use Agreement with Northeast Iowa Area Agency on Aging for 3 Years. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Larry Farley reviewed four proposals to perform Electric Distribution Mapping Services. Engineering Proposals were reviewed for an Electric Distribution System Study, H Structure Rebuild and Arc Flash Study. No decisions were made.

Motion Hartman, second Carman to approve Resolution No. 8-2020 for Mi-Tech to provide a cost estimate to construct a Municipal Electric Fiber to the Premise in an amount not to exceed \$ 2,940. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Larry Farley reviewed changes to the Employee Personnel Policy.

Motion Richmann, second Carman to approve a Class C Liquor License for Kwik Trip d/b/a Kwik Star #710. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

Motion Hartman, second Wikner to approve a Class C Beer Permit and a Class B Wine Permit for DOLGENCORP, LLC d/b/a Dollar General Store #17603. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

The Council reviewed the FY 2021 City Budget and made adjustments to a few expenditure line items. The Council will hold the FY 2021 City Budget Public Hearing on March 2, 2020 at 7:00 p.m.

Motion Richmann, second Hartman to approve Resolution No. 9-2020 to Set Date for a Public Hearing on Proposed Property Tax Levy for Fiscal Year July 1, 2020 to June 30, 2021. ROLL CALL VOTE: AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None.

In Other Business Councilman Hartman suggested when the Council conducts the Public Hearings relating to the FY 2021 City Budget, we should leave the Public Hearing open for fifteen minutes.

Motion Wittenburg, second Richmann to adjourn. AYES: Carman, Hartman, Richmann, Wikner, Wittenburg. NAYS: None. The City Council Meeting adjourned at 9:28 p.m.

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Rod Diercks, Mayor

ATTEST:

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Larry Farley, City Clerk/Admin.