

The first meeting of November for the Denver City Council, Bremer County, Iowa was held on Monday November 5, 2018 at the Denver City Hall Council Chambers. Council members present were Gavin Carman, Sean Hartman, Jeremie Peterson, Mark Richmann, Joel Wikner. There were five people in attendance.

Mayor Diercks called the meeting to order at 7:00 p.m.

Motion Peterson, second Wikner to approve the agenda. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

Motion Richmann, second Carman to approve the Minutes of October 15, 2018. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

During Public Forum Sarah Oltrogge, Rene Valverde and Shay Caley representing the Greater Denver Chamber of Commerce informed the Council that it is specifically interested in Economic Development with the 100+ local Denver Businesses. Rene Valverde explained they are considering using the planning resources of INRCOG for growing Denver and establish vision and planning resources. They have no funding at this time but are working on a membership fee structure. They would like to receive and economic development funding from the City that is available. The Council felt that would need to be discussed at budget time. They will be able to apply for grants and sponsor training events for its members. Councilman Hartman felt having a Chamber of Commerce was needed and thanked them for setting up the organization. Rene Valverde explained how it has taken them eleven months to get to where they are today as an organization. Mayor Diercks and the City Council thanked them for establishing the Greater Denver Chamber of Commerce.

Jason Van Clark thanked the Council and Park & Recreation Board Members for doing a great job of organizing schedules this fall, joining the Waverly Flag Football League and their efforts in social media.

Motion Wikner, second Richmann to approve the Bills Presented for Payment for November 5, 2018. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

**Bills Presented for Payment for November 5, 2018**

Wages-Variou Persons	10/11/18 & 10/26/18	\$	33,431.19	All Funds
F.I.C.A.	Withholding Taxes	\$	10,100.20	All Funds
ICMA Retirement Corp	Retirement Contribution	\$	1,200.00	Electric
IPERS	Retirement Contribution	\$	6,308.40	All Funds
Iowa Treasurer	Sales Tax Reimbursement	\$	3,106.00	All Funds
Iowa Treasurer	Withholding Tax	\$	1,956.00	All Funds
Aflac	Employee Insurance	\$	539.88	All Funds
Health Equity	HAS Contributions	\$	687.70	All Funds
Iowa Treasurer	Water Excise Tax	\$	1,005.00	Water
ACCO	Pump & Chlorine	\$	1,068.34	Water
ACES	October Backup	\$	194.75	General
AECOM	W. Main St. Engineering	\$	354.61	RUT
All State Rental	Sewer Materials	\$	454.75	Sewer
Baker & Taylor	Books	\$	452.98	Library

Barco	Electric & Sewer Materials	\$	340.74	Elec/Sewer
Bartling, Jonathan	Temporary Easement Purchase	\$	193.05	RUT
Bartz, Dylan	Utility Deposit Refund	\$	47.93	UDR
Bergmeier, Keith	Temporary Easement Purchase	\$	406.01	RUT
Black Hawk County EMS Assoc	Amb-Membership dues	\$	50.00	General
Black Hawk Waste	October Solid Waste/Recycling	\$	8,612.00	General
Bluhm Electric	Relay	\$	42.65	Electric
Boland Recreation	Basketball Hoop-City Park	\$	4,200.00	General
Boundtree	Amb-Patient Care	\$	1,306.05	General
Bremer County Building and Zoning	Quarterly Fees	\$	150.00	General
Bremer County Treasurer	Property Taxes	\$	575.50	Electric
Capstone Group	Books/Programming	\$	577.17	Library
Cedar Oma, LLC	Temporary Easement Purchase	\$	2,243.46	RUT
Cenage	Books	\$	112.95	Library
Center Point Large Print	Books	\$	44.34	Library
Century Link	Telephone Service	\$	305.04	All Funds
City Laundering	Mats	\$	217.51	All Funds
Covenant Medical Center	Amb-Patient Care	\$	153.35	General
Crescent Electric	Electric Materials	\$	172.41	Electric
Davis Farm & Auto	Auto Repairs	\$	4,603.43	Gen/RUT
Davison Gun Shop	Police Dept. Training	\$	300.00	General
D&D Tire Inc	CAT Tractor Repair	\$	240.00	RUT
Del's Auto Repair	Amb-Tow Service	\$	250.00	General
Denver Development, LLC	Temporary Easement Purchase	\$	108.82	RUT
Denver Drug	Amb-Flu Shot	\$	25.09	General
Denver Savings Bank	Temporary Easement Purchase	\$	2,100.58	RUT
Denver Postmaster	Oct Billing and Stamps	\$	536.30	Elec/Lib
Denver Underground	Haul Sand	\$	95.00	RUT
Devries Properties Four, LLC	Temporary Easement Purchase	\$	184.54	RUT
Diercks, Teresa	Amb-Training	\$	349.68	General
Digital Ally	Equipment	\$	160.00	General
Dillon Law Firm	Attorney Fees	\$	110.00	General
Electronic Engineering	Amb-Patient Care	\$	380.95	General
EMSLRC	Amb-Health Care Cards	\$	16.00	General
Everding, Anna	Temporary Easement Purchase	\$	165.00	RUT
Everding, Gary	Cleaning Supplies	\$	12.07	General
Fails, Duane	Cemetery Care	\$	400.00	Wat/Sew
Farley, Larry	Mileage	\$	196.75	Sewer
Fastenal	Shop Materials	\$	12.43	RUT
First Maxfield Insurance Assn.	Temporary Easement Purchase	\$	750.37	RUT
Forum	Legal Publications	\$	232.49	General
Gardner Media	Books	\$	188.30	Library
Gienau, Arnie	Temporary Easement Purchase	\$	387.26	RUT

Grainger	Sewer Materials	\$	34.72	Sewer
Hales, Allison	Temporary Easement Purchase	\$	304.14	RUT
Hardy, Ann	Community Room Deposit Refund	\$	75.00	CCR
Hawkeye Community College	Amb-Training	\$	3,736.00	General
Home Depot	Shop Tools	\$	348.38	RUT
Horizon Publishing Co.	Legal Publications	\$	559.43	General
Ingram	Books	\$	458.71	Library
Iowa Dept. of Natural Resources	Grade III WWTP Certification	\$	40.00	Sewer
Iowa Pump Works	Sewer Materials	\$	2,138.97	Sewer
Iowa Utilities Board	Assessment	\$	1,401.00	Electric
Iowa Water Environment	Conference	\$	30.00	Sewer
Itron	Maintenance Agreement	\$	1,661.11	Electric
I Wireless	Utility Deposit Refund	\$	150.00	UDR
John Deere Financial	P & K Midwest Tie Rod/Bolts/Parts	\$	401.02	Gen/RUT
Jones, Carrie	Misc. Supplies	\$	74.12	Library
Judas, Scott & Vicki	Temporary Easement Purchase	\$	370.00	RUT
Kiesler's Police Supplies	Weapons	\$	262.40	General
Klinghammer, Chris	Amb-Training	\$	138.95	General
Kriss Premium	City Hall Geothermal Testing	\$	54.49	Gen/Lib
Kuennen, Bridget	Cancelled Comm room rent	\$	100.00	General
Kwik Star	Gas	\$	125.08	Gen/Amb
Martha Usborne Books & More	Books	\$	98.92	Library
MEAN	Wholesale	\$	91,903.42	Electric
McCaw, Frank	Utility Deposit Refund	\$	150.00	UDR
Menards	Shop Materials	\$	193.18	RUT
Metering & Technology	Water Meter	\$	2,969.86	Water
Micromarketing	Books/Videos	\$	292.55	Library
Midamerican Energy	Gas/Elec	\$	1,729.78	All Funds
Mihm, Shirley	Amb-Training	\$	250.00	General
Milius, Butch	Flag	\$	31.70	General
Miller, Derek	Amb-Training	\$	131.00	General
Mittera	Newsletter	\$	172.00	General
Mosquito Control of Iowa	2018 Mosquito Spraying	\$	6,250.00	General
Oriental Trading	Programming	\$	83.89	Library
Parks, Sharon	Utility Deposit Refund	\$	150.00	UDR
Pathways	2018-2019 Contribution	\$	1,000.00	General
Physicians Claims	Amb-Ambulance Billing	\$	366.83	General
Platte, Kelly	Misc. Supplies	\$	41.71	Library
Premier Technology	Technology	\$	120.00	Library
Rite Price	Office Supplies	\$	554.12	General
Rossol, Ann	Temporary Easement Purchase	\$	242.10	RUT
Ryan Exterminating	Pest Control	\$	120.00	General
Seegers, Terri & Seegers, Bryce RT	Temporary Easement Purchase	\$	153.09	RUT

Seegers, Terri & Seegers, Bryce RT	Temporary Easement Purchase	\$ 196.36	RUT
Staats	Programming	\$ 68.47	Library
Stanek, Brett	Utility Deposit Refund	\$ 250.00	UDR
Stanek, Dennis & Julie	Temporary Easement Purchase	\$ 222.00	RUT
State Hygienic Lab	Water Analysis	\$ 125.00	Water
Stetson	Sidewalk Plate	\$ 519.12	RUT
Stratton, Anne	Temporary Easement Purchase	\$ 432.22	RUT
Superior Welding	Amb-Oxygen	\$ 107.95	General
Superior Welding	Shop Materials	\$ 2,083.19	RUT
Terry Durnin	Electric Materials	\$ 2,747.64	Electric
Test America	Water Analysis	\$ 1,131.00	Wat/Sew
Tierney & Moeller Prop., LLC	Temporary Easement Purchase	\$ 414.01	RUT
Treasurer State of Iowa	Iowa Treasure Hunt	\$ 5,104.07	General
TSBS Properties, LLC	Permanent Easement Purchase	\$ 18.70	RUT
TSBS Properties, LLC	Temporary Easement Purchase	\$ 305.03	RUT
Ultramax	Weapons	\$ 138.96	General
US Cellular	Cell Phone	\$ 312.67	Gen/Sew
USA Blue Book	High Viscosity Drum Pump	\$ 140.95	Sewer
Utility Equipment	Water Materials	\$ 10,822.14	Water
Verizon	Car Computer	\$ 80.06	General
Visa	Amb-Conference	\$ 340.00	General
Warnke, Leon & Karen	Temporary Easement Purchase	\$ 235.36	RUT
Waverly Utilities	Quarterly Conservation	\$ 1,000.00	Electric
Wellmark BCBS	Employee Insurance	\$ 5,137.22	All Funds
Winkey, Aaron	Utility Deposit Refund	\$ 250.00	UDR
Wooldrik, Brent & Holly	Temporary Easement Purchase	\$ 100.13	RUT
		\$ 244,164.94	

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The Council discussed proposed Ordinance No. 8-2018 Social Host Regulations. Councilman Carman and Councilman Peterson prefer the Police Department to use the Municipal Infraction to cite violators of the ordinance. The Council discussed proposed Ordinance No 9-2018 Minors Prohibited on Certain Premises. The Council preferred the time the infraction to begin at 8:00 p.m. There were no other changes to either proposed ordinance. Police Chief Everding will make the changes and the 1<sup>st</sup> Reading of both Ordinances will be on the November 19, 2018 City Council Meeting Agenda.

Motion Hartman, second Peterson to approve Resolution No. 64-2018 Employee Health Insurance Plan for Full-Time Employees for the Plan Year beginning December 1, 2018 to November 30, 2019. ROLL CALL VOTE: AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

Motion Wikner, second Richmann to approve Resolution No. 65-2018 to purchase a Wire Crimper Jaw Tool Kit from Powerline Supply in the amount of \$1,875. ROLL CALL VOTE: AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

Motion Richmann, second Hartman to approve Resolution No. 66-2018 Master Services Agreement with ACES for \$615/Month for City Hall/Police Department Computers/Server/Software. ROLL CALL VOTE: AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

Motion Peterson, second Richmann to approve a Class C Liquor License for Acker-Matthias Denver American Legion Post No. 653 d/b/a American Legion Acker-Matthias Post #653. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

The City Council reviewed the Snow Removal Priority List for City Workers and Snow Removal Contractor. Councilman Hartman asked about what certain streets were given priority and Larry Farley explained the streets have businesses on them so they have a higher priority than an all residential area. The Council was in agreement to leave the Snow Removal Priority List as presented.

Motion Peterson, second Hartman to appoint Noel Alcantara to the Denver Library Board. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None.

Motion Peterson, second Richmann to Close the Regular Meeting and go into Closed Session under Iowa Code Chapter 21.5(I) to discuss the professional competency of individual employee. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None. The City Council went into Closed Session at 8:01 p.m. Larry Farley requested the Closed Session in writing.

Motion Wikner, second Hartman to end the Closed Session and Re-Open the Regular Meeting. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None. The Regular Meeting was re-opened at 9:03 p.m.

The Finance Committee of Councilman Hartman and Councilman Peterson and Larry Farley will work on Help Wanted Ad for the Water / Sewer Employee for the next Council Meeting.

In Other Business Larry Farley updated the Council on the results of the mock OSHA Inspection conducted by the Iowa Association of Municipal Utilities. A full report should be completed within two weeks.

Motion Richmann, second Peterson to adjourn. AYES: Carman, Hartman, Peterson, Richmann, Wikner. NAYS: None. The City Council Meeting adjourned at 9:22 p.m.

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Rod Diercks, Mayor

ATTEST:

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Larry Farley, City Clerk/Admin.