

The first meeting of November for the Denver City Council, Bremer County, Iowa was held on Monday November 7, 2016 at the Denver City Hall Council Chambers. Council members present were Derek Gustafson, Jeremie Peterson, Mark Richmann, Mary Scharnhorst and Joel Wikner. There were four people in attendance.

Mayor Diercks called the meeting to order at 7:02 p.m.

Motion Wikner, second Peterson to approve the Agenda. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Richmann, second Scharnhorst to approve the Minutes of October 17, 2016. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

There was no Public Forum.

Motion Peterson, second Richmann to Open the Public Hearing to consider Approving Plans, Specifications and Form of Contract and Notice to Bidders, Fixing Amount of Bid Security and Bid Proposals for the Schneider Street Improvement Project. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Public Hearing was Opened at 7:03 p.m.

During the Public Hearing Larry Farley explained Lyle TeKippe of Fehr-Graham Engineering had Prepared Plans, Specifications, Form of Contract, Notice to Bidders and set 5% as the Amount of Bid Security from each bidder and we received three proposals on November 3, 2016 at 10:00 a.m. at the Denver City Hall for the Schneider Street Improvement Project. The three bids submitted were as follows:

Denver Underground & Grading Inc.	\$142,534.20
Baker Concrete & Excavating	\$176,925.20
Mehmert Tiling Inc.	\$181,451.88

Engineer Lyle TeKippe submitted a letter to the City Council recommending they accept the low bid submitted by Denver Underground & Grading Inc. in the amount of \$142,524.20. Randy Thurm was confused as to how this project was proceeding. The Preliminary Plat for the Schumacher Third Addition, Second Phase has been approved but the Final Plat for the Subdivision has not been approved. Mr. Thurm felt the Final Plat of the Schumacher Third Addition, Second Phase should be approved by the Denver Planning & Zoning before the infrastructure is installed. Mr. Thurm also felt Schneider Street was part of the Schumacher Third Addition, Second Phase. Larry Farley explained that previous subdivisions have been approved in two ways, with the most recent subdivision Denver Development Plaza 2 had the Preliminary Plat approve and Final Plat approved and then the infrastructure was installed and the other way that has been used primarily in housing subdivisions was to approve the Preliminary Plat then the developer installs the infrastructure and then the Final Plat is approved and recorded. This is one way the City has worked with housing developers because the County Assessor changes the classification of the property after it is recorded as a housing subdivision instead of Ag Land. Larry Farley also explained that Schneider Street is a platted City Street but not an improved City Street. The four lots in the Schumacher Third Addition, Second Phase lie right along the Schneider Street R.O.W. and the Denver Community School District owns the other side of Schneider Street. The Schumacher Subdivision will be paying for 50% of the street improvements and City Council Members are working with the Denver Community School District on an agreement to pay for the other 50% of the street

improvements. Mr. Thurm didn't realize that Schneider Street was a platted City Street. Mayor Diercks asked if there were any further comments for or against the Schneider Street Project. There were none.

Motion Richmann, second Scharnhorst to Close the Public Hearing Approving Plans, Specifications and Form of Contract and Notice to Bidders, Fixing Amount of Bid Security and Bid Proposals for the Schneider Street Improvement Project and Re-Open the Regular Meeting. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Public Hearing was closed at 7:28 p.m.

Motion Scharnhorst, second Wikner to approve Resolution No. 96-2016 Awarding Contract for the Schneider Street Improvement Project to Denver Underground & Grading Inc. in the amount of \$142,534.20. ROLL CALL VOTE: AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Brenna Fall of Snyder & Associates presented the qualifications for her engineering firm to perform the services necessary to complete the 2018 South State Street Reconstruction Project. Snyder & Associates has completed numerous projects involving Federal Aid. She explained the Professional Services Agreement for the project and feels her firm has a good understanding of what needs to get done. Ms. Fall will begin working toward having the project included in the Iowa Department of Transportation December 2017 Letting Date. Phase I is the Concept Phase at a cost of \$25,000, Phase II is the Topographic Survey at a cost of \$20,000, Phase III is the Design and Plan Preparation Phase including Special Assessments, Permits and Bid Documents at a cost of \$60,000. The total cost of Engineering Services to Bid Letting is \$105,000 with construction planned for 2018.

Motion Richmann, second Scharnhorst to approve Resolution No. 97-2016 Professional Services Agreement with Snyder & Associates for the 2018 South State Street Reconstruction Project. ROLL CALL VOTE: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Wikner, second Richmann to approve the Bills Presented for Payment for November 7, 2016. Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Bills Presented for Payment for November 7, 2016

Wages-Variou Persons	10/13/16 & 10/27/16	\$ 33,006.67	All Funds
F.I.C.A.	Withholding Taxes	\$ 11,142.08	All Funds
ICMA Retirement Corp	Retirement Contribution	\$ 911.62	Electric
IPERS	Retirement Contribution	\$ 6,409.04	All Funds
Iowa Treasurer	Sales Tax Reimbursement	\$ 3,489.00	All Funds
Iowa Treasurer	Withholding Tax	\$ 2,004.00	All Funds
Aflac	Employee Insurance	\$ 423.88	All Funds
Accent	Ambulance Refund	\$ 3.20	General
ACCO	Chlorine	\$ 436.45	Water
ACES	Backup, Platinum Agmt, computers	\$ 14,646.01	Gen/Elec
Advanced Systems	Copy Machine Support Call	\$ 65.00	RUT
AECOM	Engineering Services	\$ 2,278.22	General
Allied Systems	Pump South Lift	\$ 7,213.98	Sewer
ASPRO	Cold Asphalt Mix	\$ 672.30	RUT

Baas, Stacy	Utility Bill Refund	\$ 7.00	Electric
Baker & Taylor	Books	\$ 443.44	Library
Barnes & Noble	Books	\$ 147.65	Library
B&G Sales	Garbage Cans	\$ 6,478.00	General
Bierman, Connie	Community Room Deposit Refund	\$ 75.00	CCR
Black Hawk County 911	Fire-E911 Fees	\$ 110.19	General
Black Hawk Waste	Garbage & Curb Side Recycling	\$ 8,579.60	General
BLM	UB Overpayment-Wiedow 220 Fayette	\$ 266.18	Wat/Sew/Gen
Boundtree	Amb-Patient Care	\$ 438.72	General
Bremer County B&Z	Quarterly Fees	\$ 510.00	General
Brettman, Jerald	Curb & Gutter	\$ 450.00	RUT
Brothers Market	Lib & Sew Cleaning Supplies	\$ 40.08	Lib/Sew
Burman, Grace	Conference Mileage	\$ 113.40	Library
Campbell, Stu	Books	\$ 27.12	Library
Campbell Supply	Tool Repair	\$ 816.64	RUT/Sew/Elec
Cenage	Books	\$ 86.76	Library
Center Point Large Print	Books	\$ 21.57	Library
Central Iowa Distribution	Nozzle	\$ 40.69	RUT
Century Link	Telephone	\$ 339.42	All Funds
City Laundering	Mats	\$ 269.98	Gen/Lib
Crescent Electric	Electric Materials	\$ 215.99	Electric
Davis Farm & Auto	Cat Tractor Tires/Battery Blue Chevy	\$ 1,332.76	RUT
Davison Gun Shop	Police Dept. Gun Qualification	\$ 300.00	General
Denver Post Master	Oct Billings & Stamps	\$ 588.01	Elec/Lib
Denver Underground & Grading	Storm Sewer Intake, Sand, Dozer Work	\$ 16,397.86	RUT/Sew
Diamond Lake Book Co	Books	\$ 94.70	Library
Diercks, Teresa	Amb-mileage	\$ 110.16	General
Drewelow, Linda	Community Room Deposit Refund	\$ 75.00	CCR-Drewelow
Electronic Engineering	Fire-Battery Pack	\$ 43.00	General
Fails, Duane	Cemetery Care	\$ 600.00	Sew/Wat
Farley, Larry	Mileage - Meetings	\$ 294.84	Gen/Elec
Farmers win	Gas	\$ 1,188.01	RUT
Fehr-Graham	Engineering Services - Schneider St.	\$ 5,472.00	RUT
Folkert, Melvin	Community Room Deposit Refund	\$ 75.00	CCR
Forum	Publications	\$ 312.72	General
Gielau, Al	Community Room Deposit Refund	\$ 75.00	CCR
Gott, Jerrod	Community Room Deposit Refund	\$ 75.00	CCR
Hach	Sewer Supplies	\$ 484.95	Sewer
Hales, Allison	Utility Deposit Refund	\$ 75.00	UDR
Hansen, Dave	Community Room Deposit Refund	\$ 75.00	CCR
Hostelka, Andrew	Amb-Class	\$ 3,396.56	General
Hotzel, Sue	Community Room Deposit Refund	\$ 75.00	CCR
IEMSA	Amb-Training	\$ 1,400.00	General

Ingram	Books	\$ 511.67	Library
Iowa Rural Water	Conference Registration	\$ 140.00	Water
Iowa Sports Center	P&R Uniforms	\$ 726.00	General
Iowa Tree Service	Tree Removal	\$ 1,505.50	RUT
Iowa Water Environment Assn	Regional Annual Meeting	\$ 60.00	Sewer
ITRON	Maintenance Contract	\$ 1,535.79	Electric
Jennings, Tim	Training	\$ 304.82	General
Joerger, Jeff	Dental Reimbursement	\$ 121.60	General
John Deere Financial	Mower Parts	\$ 140.01	General
Kirkwood	Amb-BLS Renewal	\$ 145.00	General
Kole, Tanjala	Budget Billing Overpayment	\$ 1,820.82	Electric
Krueger, Linda	Receipt Reimbursement	\$ 280.25	General
Kwik Trip	Fire-Amb-Parks Gas	\$ 271.75	General
LifeLine	Amb-Auto Repair	\$ 1,144.26	General
Martin Health	Amb-Aug & Sept Patient Care	\$ 50.37	General
Marvitz, David	Art Show Judge	\$ 60.00	Library
McGlaun, Justin	Conference & Dental Reimb	\$ 1,063.02	Water/Gen
MEAN	Wholesale & RITA	\$ 87,438.07	Electric
Menards	Sewer & Electric Materials	\$ 216.07	Sew/Elec
Metering & Tech	Water Meter	\$ 2,349.45	Water
Meyers	Trees	\$ 607.50	General
Micromarketing	Books & Videos	\$ 427.36	Library
MidAmerican energy	Gas/Electric	\$ 1,571.75	All Funds
Midwest Safety Counselors	Fire-02 Sensor	\$ 235.60	General
Mike Dolan Construction	City Park Sidewalk	\$ 10,568.00	RUT/Gen
Mittera Group	Newsletter Printing	\$ 125.00	General
Moeller, Jim	Curb & Gutter Cost Share	\$ 500.00	RUT
Morgan, Jane	Amb-Training	\$ 75.00	General
Newy's Wireless	Cell Phone	\$ 149.99	General
Office of Auditor of State	Annual Examination Filing Fee	\$ 425.00	General
Penworthy	Books	\$ 162.64	Library
Platte, Kelly	Conference Mileage	\$ 113.40	Library
Positive Promotions	Fire Prevention Week	\$ 621.98	General
Premier Technology	Firewall & Technology	\$ 795.00	Library
Ransom Nicole	Utility Deposit Refund	\$ 75.00	UDR
Rasmussen, Jean	Community Room Deposit Refund	\$ 75.00	CCR
Resco	Transformer	\$ 12,623.57	Electric
Reuscher Pumping	PWB-Septic	\$ 120.00	General
Richmann, Dennis	Community Room Deposit Refund	\$ 75.00	CCR
Ridihalgh, Fueling, Snitker & Weber	Audit 2016	\$ 5,500.00	General
Rite Price	Office Supplies	\$ 221.71	Gen/Lib
Root, Matt	Training & Light	\$ 150.49	General
Rope Warrior Inc	Programming	\$ 175.00	Library

Ryan Exterminating	Pest Control	\$ 120.00	General
Sandry Fire	Fire-Air Pack Test & Repair	\$ 1,231.90	General
Scharnhorst, Jim	Uniform	\$ 149.50	General
Scott, Kem	Plants for City Hall	\$ 59.86	Gen/Lib
Service Tech of Central Iowa	Fire Hydrant Repair	\$ 1,283.83	Water
St. Paul's United Church of Christ	1/2 Curb & Gutter Reimbursement	\$ 1,800.00	RUT
Staat	Programming	\$ 93.93	Library
Steinbronn, Sadie	Utility Deposit Refund	\$ 75.00	UDR
Stevens, Mary	Community Room Deposit Refund	\$ 75.00	CCR
Sunset Law Enforcement	Police Dept. - Ammo	\$ 600.20	General
Superior Welding	Amb-Oxygen	\$ 85.52	General
Tatroe Trenching	Trenching	\$ 518.25	Electric
Terry-Durmin	Electric Materials	\$ 119.32	Electric
Test America	Water/Waste Water Analysis	\$ 314.00	Wat/Sew
Tews, Jacob	Music	\$ 200.00	Library
Tiedt Nursery	Trees	\$ 748.23	General
TPS	Misc. Supplies	\$ 113.66	Library
US Cellular	Amb & City Cell Phone	\$ 251.46	Gen/Sew
Utility Equipment	Water Materials	\$ 10,603.08	Water
VanDeest, Kim	Class	\$ 76.50	Library
VanWert	12 Electric Meters	\$ 635.58	Electric
Victoria, Jodie	Art Show Judge	\$ 60.00	Library
Waverly Tire	Mower tire	\$ 76.00	General
Waverly Utilities	Quarterly Conservation Services	\$ 1,000.00	Electric
Weeds on Fire	Lawn Care Weed Spraying	\$ 1,395.70	General
Wellmark BCBS	Employee Insurance	\$ 6,726.83	All Funds
WESCO	Electric Materials	\$ 73.08	Electric
Wilberding, Barry	P&R Refund	\$ 40.00	General
Wilson, Courtney	Community Room Deposit Refund	\$ 75.00	CCR
Wirtjes, Ryan	Bldg. Permit Reimbursement	\$ 1,807.33	General
Ziegler	CAT Tractor Latch Repair	\$ 259.61	RUT
		\$300,666.26	

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Motion Wikner, second Peterson to approve Tom Wooley to install a weather vane on the SE Corner of his building roof. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Richmann, second Scharnhorst to approve Resolution No. 98-2016 the Annual Urban Renewal Report for Fiscal Year 2015-2016. ROLL CALL VOTE: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Scharnhorst, second Richmann to approve Resolution No. 99-2016 for the Approval Form for making Journal Entries. ROLL CALL VOTE: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Wikner, second Peterson to approve Resolution No. 100-2016 for a General Engineering Services Agreement Supplemental Agreement No. 2 with AECOM in the amount of \$10,000. ROLL CALL VOTE: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

The Council reviewed the telephone number to call for afterhours Public Works related emergencies and Power Outages. The City Hall Telephone Number (984-5642) should be used as soon as it is set up on the City's telephone system to forward the emergency calls to the city's cell phone. The reason for the change is the last power outage customers were calling 911 and the Bremer County Dispatch lost a 911 emergency call.

Teresa Diercks will work at City Hall on Wednesdays unless she is called for an Ambulance Call.

Motion Peterson, second Scharnhorst to approve a Class C Liquor License (LC) (Commercial) for Acker-Matthias Denver American Legion Post No. 653 d/b/a American Legion Acker Matthias Post #653. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Richmann, second Wikner to approve Special Class C Liquor License (BW) (Beer/Wine) and Class B Native Wine Permit. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Richmann, second Wikner to approve the 2016 Snow Removal Priority List. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

In Other Business Mayor Diercks is working with Dolly's Party Bus to explain problems they have been creating for neighbors and try to resolve them. Randy Thurm attended a Housing Conference and informed the City Council that areas surrounding the Metro area has a shortage of available housing lots.

Motion Wikner, second Richmann to adjourn. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Council Meeting adjourned at 8:05 p.m.

Rod Diercks, Mayor

ATTEST:

Larry Farley, City Clerk/Admin.

