

The second meeting of October for the Denver City Council, Bremer County, Iowa was held on Monday October 17, 2016 at the Denver City Hall Council Chambers. Council members present were Derek Gustafson, Jeremie Peterson, Mark Richmann, Mary Scharnhorst and Joel Wikner. There were three people in attendance.

Mayor Diercks called the meeting to order at 7:00 p.m.

Motion Peterson, second Wikner to Delete Agenda Item #9 and approve the agenda. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Scharnhorst, second Richmann to approve the minutes of September 19, 2016. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

There was no Public Forum.

Motion Richmann, second Peterson to Close the Regular Meeting and Open the Public Hearing to consider increasing the amount of Utility Deposits for Residential Homeowners and Rental Property Applicants. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Public Hearing was opened at 7:02 p.m.

During the Public Hearing Larry Farley explained that the City of Denver establishes the dollar amount of Utility Deposits of \$150 for Homeowner Occupied Property and \$250 for all Rental Property (Rental Homes or Apartments). The Utility Deposit will be held by the City of Denver for a one-year period and then be reviewed to determine the customer's payment history for the previous 12 months. If a customer's payment history of paying the entire amount on or before the due date of the utility bill 11 out of 12 months the entire Utility Deposit will be refunded to the customer. The City of Denver will keep the entire Utility Deposit amount for customers whose payment history does not meet this standard. No interest will be paid on the Utility Deposit amount. No one was present and no comments from the public were made during the Public Hearing. Mayor Diercks asked if anyone else had any questions or comments.

Motion Wikner, second Scharnhorst to Close the Public Hearing for increasing the amount of Utility Deposits for Residential Homeowners and Rental Property Applicants. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Public Hearing was Closed at 7:05 p.m.

Motion Richmann, second Peterson to approve Resolution No. 94-2016 to Increase the Amount of Utility Deposits for Residential Homeowners and Rental Property Applicants. ROLL CALL VOTE: AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Bryce Bentley from Ridihalgh, Fuelling, Snitker, Weber & Company presented the Independent Accountant's Report on Applying Agreed-Upon Procedures. The recommendations are the same as in the past and include Segregation of Duties, Bank Reconciliations should be reviewed independently, and Time Sheets signed by Supervisors, One City Council Meeting Minutes were not published within 15 days of the Council Meeting. Unclaimed Property should be sent to the State Treasurer if it's over two years old, Journal Entries should note reason for why they were made, Adopt Arbitrage Compliance Policy.

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Motion Scharnhorst, second Richmann to approve Resolution No. 95-2016 Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidders, Fixing Amount of Bid Security and Ordering Clerk to Publish Notice Setting Public Hearing for the City Council Meeting on November 7,

2016 at 7:00 p.m. and Bid Letting Date of November 3, 2016 at 10:00 a.m. for the Schneider Street Improvement Project. ROLL CALL VOTE: AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Richmann, second Peterson to approve Resolution No. 90-2016 Five-Year Water Tower Attachment Agreement with Unggoy Broadband. ROLL CALL VOTE: AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

Motion Peterson, second Scharnhorst to approve the Five Star Snow Trails Association Inc. Application to Perform Work within State Highway Right-Of-Way for Snowmobile Trail and Trail Crossing Locations. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None.

The Council reviewed the four proposals submitted by engineering firms to provide Professional Engineering Services for the 2018 S. State Street Reconstruction Project. The four Engineering Firms that responded to the City’s RFP included

Snyder & Associates	\$105,000
Anderson-Bogert	\$115,000
Fehr-Graham	\$120,850
AECOM	\$124,000

The City Council plans to meet with Snyder & Associates representatives and discuss the project at the November 7, 2016 City Council Meeting.

The Council reviewed the Snow Removal Priority List and requested a perimeter pattern around town to open up some of the heavily traveled East-West Streets earlier.

In Other Business the Council requested a copy of the Development Agreement for the Schumacher Third Addition. Councilman Gustafson continues to work with the Denver Community School District on the Schneider Street Improvements.

Motion Richmann, second Wikner to adjourn. AYES: Gustafson, Peterson, Richmann, Scharnhorst, Wikner. NAYS: None. The Council Meeting adjourned at 7:57 p.m.

Revenues for the Month of September 2016

General Fund	\$ 65,117.46
Library Savings Fund	\$ 1,245.59
Road Use Fund	\$ 23,255.73
Local Option Sales Tax	\$ 13,701.05
Tax Increment Financing Fund	\$ 14,512.60
Debt Service Fund	\$ 5,966.17
Permanent Fund	\$ 1,500.00
Water Utility Fund	\$ 15,406.29
Sanitary Sewer Fund	\$ 48,067.96
Electric Utility Fund	\$155,154.49
Electric Utility Deposit Fund	\$ 235.08
Storm Water Utility Fund	<u>\$ 2,144.85</u>
Total	\$346,307.27

Rod Diercks, Mayor

ATTEST:

Larry Farley, City Clerk/Admin.